

Template for Planning a Routine

Routine:	Exact time:
Recognition Cue:	Who will give the recognition cue?
Explicit Steps of the Routine: 1. 2. 3. 4. 5. 6. 7.	How this routine will be taught: <input type="checkbox"/> Steps taught at circle time <input type="checkbox"/> Teachers model steps <input type="checkbox"/> Use of puppets to model <input type="checkbox"/> Role Play with children <input type="checkbox"/> Other:
How the children will know they're making progress with the routine: <input type="checkbox"/> verbal affirmations / parallel talk <input type="checkbox"/> time reminders <input type="checkbox"/> other:	Warning(s) that the routine will be ending: At _____ minutes til end At _____ minutes til end At _____ minutes til end
Routine(s) within this routine:	Type of warning signal:
How will the end of the routine be clear to the children?	Who will give the warning(s):
How we will reinforce the children when they follow the routine: <input type="checkbox"/> Verbal affirmations <input type="checkbox"/> Parallel Talk <input type="checkbox"/> Physical reinforcement	Visual(s) we need to make for this routine: <input type="checkbox"/> Add to picture schedule <input type="checkbox"/> Picture(s) of steps: