

Template for Planning Routines

Routine: Good Morning Circle Time	Exact time: 8:45 – 9:00 a.m.
Recognition Cue: Teacher will play the “Good Morning” song on CD player	Who will give the recognition cue? Teacher
Explicit Steps of the Routine: <ol style="list-style-type: none"> 1. Between 8:30 and 8:45, after children finish eating breakfast, they are excused to go to use the bathroom and then go to the carpet, where they may look at books. 2. Lead Teacher is engaged in reading with individual or small groups of children on the carpet. 3. The TA and the Table helper(s) are cleaning up the breakfast table 	How this routine will be taught: <input checked="" type="checkbox"/> Steps taught at circle time <input checked="" type="checkbox"/> Teachers model steps <input type="checkbox"/> Use of puppets to model <input type="checkbox"/> Role Play with children <input checked="" type="checkbox"/> Embedded Social Skills: <ol style="list-style-type: none"> 1. Sharing of books and space 2. Taking turns in conversations 3. Leading a routine (such as weather or attendance)
How the children will know they’re making progress with the routine: <input type="checkbox"/> verbal affirmations / parallel talk <input type="checkbox"/> time reminders – <input checked="" type="checkbox"/> other: Progression of the steps, with visual cues depicted on flipchart	Warning(s) that the routine will be ending: At <u> 1-2 </u> minutes til end At <u> </u> minutes til end At <u> </u> minutes til end
*Routine(s) within this routine: Review of our Classroom Rules Review of our Schedule for the day What’s the Weather? Songs & Fingerplays Give a Cheer! Introduction to Learning opportunities (learning objectives or concepts shared)	Type of warning signal for ending: Verbal - While introducing learning opportunities / concepts for the day, Teacher will give a verbal “advanced organizer” about moving out into centers in 1 minute.
How will the end of the routine be clear to the children? When flipchart is turned to final page (picture of children playing) the Teacher will begin the transition to Center Time, by calling on individual children.	Who will give the warning(s): Lead Teacher
How we will reinforce the children when they follow the routine: <input checked="" type="checkbox"/> Verbal affirmations <input checked="" type="checkbox"/> Parallel Talk <input checked="" type="checkbox"/> Physical reinforcements: Getting asked to lead a part of the routine; given opportunities to choose song or cheer; getting called upon	Visual(s) we need to make for this routine: <input type="checkbox"/> Add to picture schedule Visual Schedule (on wall in front) <input checked="" type="checkbox"/> Picture(s) of steps: Circle Time Easel / Flipchart: Page 1 Classroom Rules Page 2 Weather pictures and dress the bear Page 3 Songs / Fingerplays choices Page 4 Cheers Page 5 Introduction to Learning Concepts (pictures depicting concepts of the week) Page 6 Center Time! picture

